

**Application for Race Timing Services from the State of Franklin Track Club**

I understand that the State of Franklin Track Club provides only timing services and limited rental equipment. The hiring organization is responsible for securing the course, setting up cones on the course, marking the course and directing runners on the course. We agree to verify that our course workers will be in compliance with all applicable jurisdictional requirements.

**NOTE: The State of Franklin Track Club does not supply insurance with timing services. It is a requirement that the race organizers applying for Race Time Services from the State of Franklin Track Club provide Proof of Insurance prior to their event being held.**

We want to hire SFTC to time with (circle one)      Card System      Computer System      Chip Timing System

1. Race Name \_\_\_\_\_ Race Date \_\_\_\_\_ Start Time \_\_\_\_\_

2. Name of Race Director \_\_\_\_\_ Is Director an SFTC member?      Y      N

Phone number(s) of Race Director \_\_\_\_\_

E-mail address \_\_\_\_\_

3. Circle races directed previously (circle one)      0      1      2      3      >3

Name of last race directed \_\_\_\_\_

Number of races you have run \_\_\_\_\_ Year of Last \_\_\_\_\_

Co-directors or SFTC members involved and their experience level:

\_\_\_\_\_  
\_\_\_\_\_

4. Location: \_\_\_\_\_

5. How much of the race is on public streets? \_\_\_\_\_

6. If the race is on public streets, has it been approved by the police?    YES      NO

Name & phone number of police contact: \_\_\_\_\_

7. Is the course now or will the course be USATF certified?    YES      NO

8. Please attach a course map showing the route and where police and volunteers will be located. A printed Google Earth or MapQuest screenshot with arrows for the route, P for police and W for course workers will do.

9. Please attach a race entry form with this application and post your race on the SFTC website. Does all the information, especially awards being given, agree with what you posted on the web site? If not, fix it before submitting. You can easily delete the race later if necessary.

10. Are the awards for both males and females equal in all respects?    YES      NO

How many total awards will be given? \_\_\_\_\_

11. Are the race organizers able to supply Proof of Liability Insurance?    YES      NO

Send your SFTC race liaison proof of insurance at least 10 days before the race date. SFTC reserves the right to refuse to time a race if there is no liability insurance. Race Director

12. List the name, mailing address, and email address of the person/organization responsible for payment for SFTC timing services.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**For State of Franklin Track Club Use:**

SFTC Board Member \_\_\_\_\_

This race is on the same weekend as: \_\_\_\_\_

1. This is an experienced race director of an established race.
2. This is a new race director who appears to be well organized and fully supported.
3. The race director has little experience and needs more time to organize the race.

Name of SFTC Liaison \_\_\_\_\_

Comments: \_\_\_\_\_